



GRAHAM AND HYDE
ARCHITECTS, INC.

Architect

Joining the G&H team provides unique opportunities unlike anywhere else in Central Illinois. Navigating clients through the planning and design processes and translating these ideas into reality plays a pivotal role in shaping our local environment. As an Architect at G&H you will work directly with firm principals and production staff to provide the greatest possible building solutions via new facilities, renovations and restorations. The Architect position is Full-Time with the options for Hybrid-Remote working.

In addition to offering competitive wages and benefits, G&H supports career development and professional growth. For more than 50 years, G&H has provided thoughtful and comprehensive architectural designs that provide exceptional, innovative, and highly functional design solutions.

Responsibilities:

- Identification of client wants, needs and priorities to determine their preferences.
- Assisting clients in defining their priorities and vision by preparing preliminary concepts.
- Preparation and presentation of concepts, designs, specifications, estimated costs, and proposed construction schedules.
- Leading project teams to create detailed plans that integrate engineered solutions.
- Modification of plans necessary to accommodate project specific variables.
- Coordination of plans and specifications to solicit contractor bids.
- Collaboration with clients to select and award construction contracts.
- Execution of clients to facilitate the building process to meet clients' specifications.
- Performs other related duties and responsibilities as requested and as necessary.

Required Skills/Abilities:

- Ability to work with multiple clients and multiple projects at the same time.
- Excellent verbal, written, and interpersonal communication skills.
- Proficiency in Revit is a must.
- Experience with Microsoft Office, Bluebeam, and AutoCAD related software.
- Excellent problem-solving, negotiation and consultation skills.
- High level attention to detail.

Education and Experience:

- Illinois Architectural Registration.
- Bachelor's degree in Architecture required, Master's degree preferred.
- 8 – 12 years of relevant experience in architectural design and planning.
- Demonstrated project management experience.

Benefits:

- 401(k) with company match up to 4%
- Company Paid Medical/Dental/Vision Insurance Plans.
- Company Paid Group Life Insurance.
- Company Paid Short-Term and Long-Term Disability.
- Paid Holiday, Vacation and Sick Time.
- Paid Maternity and Paternity Leave.
- Professional Development and Training.